

**Commissionerate of Collegiate Education, A.P.,**

**Institutional Plan :2018-19**

**Name of the College:** PRR & VS GOVT. COLLEGE, VIDAVALUR, NELLORE DISTRICT

**Name of the Principal:** **Dr. D.GIRI**

S no	MONTH	No of working days in a month	Week	Tentative Dates(s)	Activity Proposed	Name of the Department	Lecturer/staff in charge	Whether conducted	If not, Reasons	Alternate date
1	June-2018	<b>21</b>	1(1-5)	05.06.2018	College reopens after summer Holidays					
2	2(8-15)			Admission Campaign Navanirmana Deeksha	All depts	Dr.V.SriramaMurty, Lecturer in English NND- Dr.A.V.Prasad, Lecturer in Economics				
3	3(16-22)			a)Admission Campaign continues. b)Commencement of Teaching as per Time table for the ODD semester UG Students in CBCS Pattern.		Principal/All Staff				
4	4(23-30)		22.06.2018	a)International Yoga day b) Result Analysis c) Submission of Semester wise Plans for odd semester students	NCC Result Analysis- IQAC	P.Vijaya Mahaesh, lecturer in Library Science Result Analysis - Sri PSS Sarma, Lecturer in Phycis				

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5	Jul-18	24	1(1-7)		a)Antirragging Activities		Sri M.Johnpal, Lecturer in Botany & Incharge, Antirragging Cell				
				5. Jul. 2018	Submission of Teaching diaries and Synopsis.	All	All staff				
6	Jul-18	24	2(8-15)		Staff Meeting Swaccha Bharat/Gramadarsini/ODF		Principal Sri A.V.Prasad, NSS Coordinator				
				10-07-18							
7	Jul-18	24	3(16-22)		Medical camp		RRC/NSS/NCC				
					Fresher's Day		Students Union				
				14-Jul-18	Vana Mahostavam		BotanyDepartement/ N.S.S				
					3 <sup>rd</sup> semester English/Hindi/Urdu/Telugu Assignments	English/Telugu	Dr.V.Srirammurthy (English) /N.Sridevei(Telugu)				Assignments
8	Jul-18	24	4(23-31)		a)Staff Meeting-Review of Academic and Administrative aspects. b)Mana T.V		MANA TV- Dr.V.Reddi Rani, MANA TV Coordinator				26th July - Kargil Vijaya Diwas

Signature of The Principal

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9	Aug-18	23	1(1-7)		I st Semester B.Sc/B.Com/B.A-Assignment(Groups),		Concerned Lecturers				a) Mana T.V		
				5. Aug. 2018	b)Submission of Teaching diaries and Synopsis							<b>QUIZ</b>	
8			2(8-15)		I st Semester English/Hindi/ Telugu/Urdu Assignments,Ind Degree-E/T/U/H-Quiz		Dr.V.Srirammurthy (English) /N.Sridevei(Telugu)					A)15/08/2012 Independence Day. b)Academic Festival.C)August-9 -RamZan	
9				15/08/2016	Independence Day- a)Conduct of Activities. b)Academic Festival-Activities.		Principal					a)15/08/2012 Independence Day. b)Academic Festival	
10			3(16-22)	16-Aug-18	III Semester Quiz(Groups) Closure of admissions for Various courses		Concerned Lecturers					Issue of Scholarships	
11					Ist Semester Quiz E/H/U/T/-Quiz		Dr.V.Srirammurthy(English) /N.Sridevei(Telugu)						
					Ist Semester Quiz Groups-Quiz		Concerned Lecturers					24th Aug- Sanskrit Day	
12			4(23-31)		Ist Internal Exam , Meeting Campus cleaning Cross Activites	Staff Red committe	Internal Exam committe	Concerned faculty Principal NSS Coordinator - Dr.A.V.Prasad					26-08-2012-Women's Equality Day, 29-08-12-Telugu Basha Denostavam 29-08-2018 Dhyanchand Birth Day (National Sports Day)

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13	Sep-18	21	1(1-7)	1-Sep-18	Conduct of Mid Exams for odd semester students	Internal Exam committee	All Staff Members				
					<b>B)Submission of Teaching diaries and Synopsis.</b>		Principal				Group Discussion
				5. Sep. 2018	Teacher's Day-Activities		Committee for Cultural Programmes				
			2(8-15)	8. Sep. 2018	International Literacy Day		NSS Coordinator - Dr.A.V.Prasad, Lecturer in Economics Sri A.Raja, Lecturer in History				
						Conduct of Mid Exams for odd semester students		concerned faculty			
14				15. Sep. 2018	III Semester (Group Discussion) Last Date For Admissions to Ist year courses Last Date for Transfers		Concerned Lecturers				Group Discussion
					<b>16. Sep. 2018</b>	II Unit Exams For final years/ Submission of staff particulars to the University Ozone Day		Principal Eco Club - Ssri M.John Paul, Lecturer in Botany			
15				21.09.2018	III Degree Group Discussion Groups		Concerned Lecturers				Group Discussion
				22.09.2018	Alzhemar's Day Hindi Diwas		Dr.I.S.Chakrapani. Lecturer in Zoology				
					3 rd semester E/T/H/U-Group Discussion		Dr.V.Srirammurthy (English) /N.Sridevei(Telugu)				22-09-2017Hindi Divas
16			4(23-30)	24.09.2019	NSS day		NSS Coordinator - Dr.A.V.Prasad, Lecturer in Economics				
				27.09.2018	Disaster Management Program World Tourism Day		Sri A.Raja, Lecturer in History				
				30-Sep-18	Last Date For Submission of Details of Optional Papers Offered By the college in III rd Year Last date of submission of List of Ist Year students		Principal				

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17	Oct-18	20	1(1-7)	2nd Oct.2018 4th Oct.2018	Gandhi Jayanthi & Lal Bahdur Sastry Jayanti Related Activities World Animal Welfare Day	Zoology	Dr.I.S.Chakrapani				
				3-Oct-18	Isem,III SEM,III, Degree Groups seminars Quarterly exams for final ears students		Concerned lecturers			Seminars	
18			2(8-15)	05-10-2018 10.10.2018	I(Sem)/III(sem) Languages Seminars Submission of teaching diaries and synopsis World Mental Health DAY	-	Dr.V.Srirammurthy(English) /N.Sridevei(Telugu) Dr.I.S.Chakrapani, Lecturer in Zoology				Seminars,Video Counselling with CCE
				11th Oct.2018	International Girl Child Day Counseling for Girl Students	WEC	Dr.D.Sujatha, Lecturer in Zoology				
19			3(16-22)	22-10-2018	Commencement of I andIII semester end exams		Principal				
20			4(23-31)	24th Oct 2018 31-10-2018	UNO Day National Integration Day		Dr.A.V.Prasad, NSS Coordinator and P.Vijay Mahesh, Lecturer in Library Scinece				

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21	November 2018	23	1(1-7)	2-Nov-18	University Exams		All Staff Members/Principal				a)Student Counselling b)Youth Festivals
					University Exams	B.A,B.Sc,B.Com	Concerned Faculty				
22			2(8-15)	11-11-2-18 12-11-2018	National Education Day University Exams	NSS	Dr.A.V.Prasad, Lecturer in Economics				11-11-16 National Education Day
				14-11-2018 14-11-2018 to 20-11-2018	Children's day -Celebrations World Diabetes Day National Library Week		D.Sujatha, Lecturer in Zoology Sri P.vijaya mahesh, Lecturer in Library Science				
23				3(16-22)	17-11-2018 to 26-11-2018 19.11.2018	Field Trips Ekta Diwas	All Departments	Concerned Faculty Ekta Diwas - NSS Coordinator			
24			4(23-30)	25-11-2018 26-11-2018	NCC Day Constitution Day	NCC NSS	P.Vijay Mahesh, Lecturer in Library Science Dr.A.V.Prasad, Lecturer in Economics				
		Career Guidance Programs		JKC	Dr.V.Srirama Murthy						
	29-Nov-18	2 sem and 4 th sem Assignments languages			Concerned faculty						

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25	Dec-18	23	1(1-7)	1.12.2018	2 sem and 4 th sem Quiz Groups Submission of teaching diaries and synopsis		Concerned Faculty					
					4.12.2018	Navy Day	NCC	Sri P.Vijaya mahesh,				
26			2(8-15)	10/12/2018 13/12/2018	Human Rights Day-Activities 2 sem and 4 th sem Quiz Languages	NSS	Dr.A.V.Prasad, Lecturer in Economics					a)JKC-I,PG Training, b)YOUTH festivals
				DRC activities	Extra Curricular activities for students-Elocution,Debate etc		Principal					
27			3(16-22)	19/12/18 to 31/12/18	2 sem and 4 th sem Group discussions Groups		Concerned Faculty					a)Mana TV, b)Dial CCE by Students
28		4(23-31)	29/12/2018N	2 <sup>nd</sup> sem and 4 th sem Group discussions languages		Concerned Faculty						

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29	Jan-18	19	1(1-7)		Submission of teaching diaries and synopsis Conduct of Mid exams for 2 <sup>nd</sup> and 4 <sup>th</sup> sem	Internal exam committee	Principal				Intramurals
30			2(8-15)	04 January 2018 13-01-2019 to 20-01-2019	IQAC Workshop	IQAC	DR.I.S.Chakrapani				
31			3(16-22)		DRC Activities	DRC	K.Balakoteswara Rao				
32			4(23-31)	25.1.2019	National Voters' Day Internal Exams	NSS - internal exam committee	Dr.A.V.Prasad Sri PSS Sarma, Lecturer in Physics				Video-Conference-CCE on Exams
				26-Jan-18	Republic Day-Celebrations	NCC	Sri P.Vijaya mahesh, librarian				
				30-Jan-18	Nartyrs' Day Staff Meeting -Review of Academic and Administrative aspects/Mana T.V	NCC	Sri P.Vijaya mahesh, librarian Principal				MANA TV

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	Feb-19	23	1(1-7)	1-Feb-19	Hostel Day National Girl Child Day	Students Union	Sri A.V.Ramana Rao, Vice Principal Dr.D.Sujatha, Lecturer in Zoology				College Day
				4-Feb-19	World Cancer Day	RRC/Botany/ Zoology	Dr.D.Sujatha, Lecturer in Zoology				
			2(8-15)		IQAC Workshop	IQAC	Dr.I.S.Chakrapani				
			3(16-22)	21-Feb-18	Antarjateeya matrubhashsa dinotsavam	Telugu	Smt N.Sreedevi, Lecturer in Telugu				
			4(22-28)	28-Feb-19	National Science Day	All Science Departments	Concerned Faculty				ACE,ANU
	Mar-19	26	1(1-7)	2-Mar-19	College Day Celebrations		Principal				
			2(8-15)	8-Mar-19	International Women's Day-Activities		D.Sujatha, Lecturer in Zoology				
			3(16-22)		Commencement of Exams -2nd & 4th Semester end theory exams						
			4(23-31)	31-Mar-19	Stock Verification Submission of Teaching diaries and synopsis for the		Stock Verification Comities				
				19.04.2019	Closure of Colleges -Last Working Day						
	03-06-19			05.06.2019	Reopeninig of the Colleges						

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